

# TMFF102-Transportation Management for Forwarders -Setup & Configuration Training

## Overview

- ▶ This course provides a setup and configuration training on the **Transportation Management for Forwarders (TMFF)** system which will help the participants understand the various Master Data Setup and Configurations essentially used for the operations.
- ▶ At the conclusion of the training, participants will an understanding of the system setup and configurations which would help to understand and maintain the standard configurations and master data as a responsible administrator and/or super user.

## Objective

- ▶ Topics covered in this training include Setup and Standard configurations of the system. The participants in this training will follow a thorough walkthrough of the Transport Management for Forwarders application that incorporate a combination of PowerPoint presentations and live system demonstrations of the Setup and Configurations.
- ▶ This workshop takes about 2 days and it is intended to expose the participants to the application. Also at the end of the training, users should be able to explore the configured codes on their own and to perform administrative functions for adding Corporate Structure, Users to the Org Chart, update Charge Code Table, add/maintain Parties, Various Utility Master setups etc..

## Suggested Attendees

- ▶ All designated administrative and / or super users who will be responsible to manage and operate the system and users of the application who are the designated system administrator and/or super users for their organization. Implementation project leaders and integration managers may also benefit from this course.

## Prerequisites

- ▶ Knowledge of their company’s freight business functions.
- ▶ Attended Product Overview Training.

## Duration

- ▶ The standard agenda for this Product Overview Training is for Two (2) days.

## Disclaimer

- ▶ This training session will not provide any hands-on practice during the training or talks about customer specific scenarios to the users to become expert on the operational flows.

## Agenda

Day and Hours	Topics Covered
<b>Day 1</b> 9:00 a.m. – 5:00 p.m.	<b>Introductions, Review Objectives &amp; Agenda</b>
	<b>Corporate Structure</b> (Explain how the corporate structure can be defined in customer organizational structure)
	<b>Break</b>
	<b>User Roles &amp; User Management</b> Providing various Module access to various Operational Roles & users.
	<b>Party Management</b> Customer, Vendor, Carriers, Other Parties etc.,
	<b>Recap</b>
	<b>Lunch</b>
	<b>Party Management (Cont...)</b>
	<b>MAWB Inventory</b>
	<b>Sailing Schedule &amp; Container Capacity Configuration</b>
	<b>Location Management (Standard Location Maintenance, CFS/CY etc.,)</b>
	<b>Recap</b>

Day and Hours	Topics Covered
<b>Day 2</b> 9:00 a.m.–5:00 p.m.	<b>Currency &amp; Exchange Rate Management</b>
	<b>Profit Share Settlement Configuration</b>
	<b>System Codes &amp; Numbering System</b>
	<b>Break</b>
	<b>Service Plan</b>
	<b>Business Rules</b> (Defines the various functionality configurations in the application)
	<b>Lunch</b>
	<b>Standard Master Data Maintenance</b>
	<b>Standard Reports/Forms</b>
	<b>Hands on Practice (Party Management &amp; User Maintenance)</b>
	Customer, Vendor, Carriers, Other Parties etc.,
	User Maintenance
	<b>Q&amp;A, Clarifications, Action Items</b>